



**WHEN:**

SATURDAY, MAY 11th 2019

1:00pm until 6:00pm

**LOCATION:** MONTAGE MOUNTAIN RESORTS

**CONTACT:** [jessef@montagemountainresorts.com](mailto:jessef@montagemountainresorts.com)

**PHONE:** 570-969-7669 ext 116

**Dear Retail Vendor,**

Montage Mountain Resorts will host the third annual Spring Festival featuring wine, food, art, gifts & live entertainment on Saturday, May 11th from 1pm until 6pm. The Northeast PA Spring Festival is the perfect way to celebrate Mother's Day & the beginning of Spring. Our event will take place both indoors & outdoors and will feature "Wine Check" for all participating wineries.

Expected attendance: 1,500+ guests

TERMS & CONDITIONS

**Please complete the enclosed application and return it no later than Friday, April 12th 2019.**

All applications received will be reviewed and management reserves the right to deny participation in the event for any or no reason.

Applications will be reviewed based on a number of criteria including but not limited to completeness, previous event involvement, marketing reach, winery variety, timeliness of application, and clarity of information. When listing "products offered" it is important to be thorough and detailed as your mix influences participation in the event and provides information for festival marketing leading up to the event.

An accepted application is commitment to the festival and no refunds will be made after 30 days of application. Rejected applicants will be notified prior to May 1st. If rejected, your fee will be returned at that time. Note, your check will not be cashed until your application has been accepted by the festival organizers.

Each winery will be provided with (2) wrist bands and (2) tasting glasses. Vendor staff are required to be 18+ years of age, and must be 21+ to receive a tasting glass and/or participate in any samplings. Electricity is available on a limited basis, but must be requested on your application. Management reserves the right to deny electricity requests due to limited availability. Please include your electricity fee and space rental fee when returning your application.

**PLEASE RETURN THE FOLLOWING APPLICATION WITH PAYMENT & COI TO BE CONSIDERED**

**Vendor load-in will begin at 10:00am on Saturday May 11th.**

Festival representatives will direct vendors to their locations between 10:00AM-10:30AM.

**VENDOR SET UP MUST BE COMPLETED BY 12:00PM ON SATURDAY**

**APPLICATION DEADLINE: APRIL 12th, 2019**



# RETAIL VENDOR APPLICATION

SATURDAY MAY 11th 2019 from 1pm—6pm

RETURN BY 4/12/19 WITH PAYMENT:

Montage Mountain Resorts · Attn: Events  
1000 Montage Mountain Rd · Scranton PA 18507

## COMPANY INFORMATION

COMPANY NAME (to appear on listing) \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Tax ID: \_\_\_\_\_

*BY SIGNING THIS CONTRACT, I ACKNOWLEDGE THAT I HAVE RECEIVED AND READ ALL THE RULES/GUIDELINES AND AGREE TO ABIDE BY THOSE SET FORTH HEREIN.*

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

## PRODUCT INFO

ITEMS TO BE SOLD: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*PLEASE NOTE: ONLY THE PRODUCTS LISTED MAY BE DISPLAYED AND SOLD. MANAGEMENT RESERVES THE RIGHT TO PULL ANY PRODUCT NOT LISTED ON THIS CONTRACT.*

## BOOTH & PAYMENT INFORMATION

### SPACE RENTAL FEE

- 10 X 10 SPACE \$125
- 10 X 20 SPACE \$200

### ELECTRICITY

- 5a 110v \$25

### TABLES & CHAIRS

- \_\_\_\_\_ 6FT TABLE(S) \$10 ea
- \_\_\_\_\_ CHAIR(S) \$5 ea

### PAYMENT

**TOTAL: \$** \_\_\_\_\_

**MAKE CHECK PAYABLE TO:**  
MONTAGE MTN RESORTS

**\*\* ONE MILLION DOLLAR LIABILITY INSURANCE MUST BE CARRIED — CERTIFICATE OF INSURANCE MUST BE PROVIDED. \*\***

*PLEASE INCLUDE A COPY OF YOUR COI WITH YOUR APPLICATION & PAYMENT, USING THE VERBIAGE INCLUDED WITH THIS APPLICATION*

## INSTRUCTIONS

**Please read the attached terms and conditions. Complete this application in its entirety and return to the address listed above.**

*A signed, approved/confirmed copy will be returned to you. Upon acceptance by management, the completion and return of this signed application is a commitment to show and will serve as a binding agreement between management and the vendor.*

## ADMIN USE ONLY

**EVENT COORDINATOR SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**MARKETING DIRECTOR SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

*SIGNATURES DENOTES ACCEPTANCE OF THIS CONTRACT.*

**Montage Mountain Resorts, LP**  
**Certificate of Insurance Verbiage**

Your insurance certificate should read as follows:

Montage Mountain Resorts, LP  
595 E. Lancaster Avenue Suite 203  
St. David, PA 19087

The Certificate Holder includes: **[MMR GENERAL, LLC],**  
**[WSJ MONTAGE**  
**INVESTORS, LLC],**  
**[WCP MONTAGE INVESTORS, LLC],**  
**[MONTAGE MOUNTAIN MANAGEMENT, LLC],**  
**[ADMIRAL MANAGEMENT SERVICES, LLC],**  
**and [P&D CAPITAL, LLC]**  
as additional insureds.